

COMMERCIAL SUBSCRIBER FORM

ACCT # _____

(for office use)

MUST BE RETURNED TO HOLICONG NO LATER THAN 1 WEEK PRIOR TO INSTALL.

1. ACCOUNT NAME: _____

2. STREET ADDRESS: _____

3A. MAILING/BILLING ADDRESS: _____

3B. EMAIL ADDRESS: _____

4. LIST ALL TELEPHONE #S AT THIS LOCATION: _____

5. TOWNSHIP OR BORO: _____

6. FIRE DEPARTMENT: _____

7. DISPATCH INFORMATION: (The street address, closest intersecting streets or between which two intersections, include any identifying information such as building color, street # on mail box or front door, front or rear of the building, etc.)

8. SPECIAL INSTRUCTIONS: (Include any specific instructions other than those already specified. Example - the cleaning service only comes on Thursdays; any heater service or other service needed in case of an emergency, and do they have a key?)

9. AUTHORIZED PERSONS USING THE SYSTEM & EMERGENCY CALL LIST: (List all the persons that have a key and will utilize the alarm. **Please specify who should be contacted in the event of an emergency and the order in which they should be contacted.** The level of authorization denotes the amount of security clearance the person will have. LEVEL 2 = their ability to only cancel an alarm condition and enter the protected area, LEVEL 6 = clearance of a level 2 plus the ability to put the account on a temporary closing schedule as in late closing due to inventory, LEVEL 7 = clearance of a level 6 plus the ability to add and delete authorized persons and make permanent account changes.)

AUTHORIZED PERSON	PHONE NUMBER <i>(Type: Home, Cell, Etc.)</i>	LEVEL <i>(2, 6 or 7)</i>	PUNCH-IN CODE <i>(4 digits)</i>
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10. AUTHORIZED SIGNATURE AND DATE: _____

Holicong Locksmiths & Central Security, Inc.
P.O. Box 126
Holicong, PA 18928

Phone (215)794-7542
Fax # (215) 794-0837

holicongsecurity@holicongsecurity.com
Open/Close Schedule

ACCT #

Name:

Day

Original Open Time

Last Close Time

Monday

Tuesday

Wednesday

Thursday

Friday

Saturday

Sunday

NOTE: Window openings and closings are an option you may choose that will allow your authorized personnel to access the building within a security window without receiving a phone call from our office. If entry is made at any time other than the scheduled hours, Holicong will call your location to verify the entry. If applying for "window" openings & closings, and more than one opening occurs during a day, make certain that each opening & closing is listed within that day.

Are you applying for "Windows"? Y or N (circle one)

List ALL Closed Holidays below - date & time

Correct the time allowances below hours:minutes:seconds if other than the standard denoted.

Early Open Allowance 00:30:00

Late Open Allowance 00:30:00

Late Close Allowance 00:45:00